

FREQUENTLY ASKED QUESTIONS

Answers to Diamond Oil & Gas operated well owners' most common questions



What is your payment policy?

Diamond Oil & Gas makes payments on a monthly basis in the middle of the month when the revenue balance of your account is \$50 or more. This may result in months without a check being sent, but if you have any concerns, please email us at accounting@diamondcos.com. Any payments made to you are less your portion of the well expenses for the month for your convenience. If the expenses for the month were greater than revenue, you will receive a statement.

What wells do I have ownership in?

To request information regarding your ownership, including which Diamond Oil & Gas operated wells you have an interest in as well as the amount of your interest ownership, please email us at accounting@diamondcos.com or give us a call at 307-233-3900.

How do I change my address?

Providing Diamond Oil & Gas with your correct address ensures you continue to receive revenue payments as well as important year end tax documents. To update your address, please visit www.diamond-oil-gas.com/owners, fill out the Change of Address form, and email it to accounting@diamondcos.com or send it to our mailing address. We will send a verification letter to the old address on file requesting notification if you did not request a change.

How do I change the name of an owner?

If it becomes necessary to change the name on a Division Order due to a transfer of interest, death of an owner, or other similar circumstance, we will require a notarized acknowledgement from the County Clerk regarding the change of real-estate ownership, or similarly legally binding proof. Please visit www.diamond-oil-gas.com/owners, fill out the Change of Name form, and send it to us, along with the required documentation, by mail, email, or fax per the contact information on our website.

Do you have a direct deposit option?

We do not currently offer a direct deposit option, however, this is something that we are planning on adding in the near future. If you are interested in direct deposit, please email us at accounting@diamondcos.com to notify us of your interest, and we will reach out to you to gather relevant information when direct deposit becomes available.

